

**AAQG Meeting
March 10-12, 2009
Doubletree Hotel & Executive Meeting Center Portland-Lloyd Center
Portland, Oregon**

Monday - March 09, 2009 Sub-team Meetings	
1:00 - 5:00 (Alaska Room)	Supply Chain Management Handbook (SCMH) (Closed Participation) Penny Socha
Tuesday - March 10, 2009 Sub-team Meetings	
8:00 - 5:00 (Cascade Ballroom)	Registration Management Committee (RMC) Sub-Teams meetings (Closed Participation) Tim Lee
8:00 - 5:00 (Alaska Room)	Supply Chain Management Handbook (SCMH) Penny Socha
8:00 - 5:00 (Idaho)	Space Forum Larry Patzman
8:00 - 12:00 (Ross Island)	AAQG Communications Team Michele Gagne
1:00 - 5:00 (Ross Island)	Project 63 AS9017 Critical Safety Item (CSI) Michele Gagne
8:00 - 4:00 (Hawthorne)	SCMH N/C Team Dave Trucksis
5:00 - 8:00 - Invitation Only (Ross Island)	Leadership Team Meeting

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Wednesday - March 11, 2009 Sub-team Meetings	
8:00 - 12:00 (Cascade Ballroom)	Registration Management Committee (RMC) (Open Participation) Tim Lee
8:00 - 12:00 (Idaho)	Defense Relationships Team Mike Hayward
8:00 - 12:00 (Alaska Room)	Supply Chain Management Handbook (SCMH) (Closed Participation) Penny Socha
9:00 - 12:00 (Ross Island)	AAQG Newcomers Session Michele Gagne
Wednesday - March 11, 2009 AAQG Main Meeting	
1:00 - 5:00 (Cascade Ballroom)	AAQG Main Meeting
– Welcome, Meeting Rules & Introductions	Colin Clarke
– Proxies / Member Attendance	Ed Bayne
– Agenda review, additions and approval	Ed Bayne
– Approve Minutes from last meeting	Colin Clarke
– Action Item Review	Sidney Vianna
• List open action items	
– Leadership Team Report	Colin Clarke
– Treasurer's Report	Becky Lemon
– SAE Staff Report	Becky Lemon
– Project Management	Kristy Heffernan
– Operations Management / AAQG SDRs	Ed Bayne

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– Membership Report	Ed Bayne
– Communications	Michele Gagne
– Break @ 2:45pm	
– IAQG update	
• October 2008 Yokohama Meeting	Rich Vinton
• April 2009 Phoenix meeting	Rich Vinton
• January 2009 Strategy Working Group (SWG)	Michele Gagne
• IAQG Web Site	Michele Gagne
• Other Party Management Team (OPMT)	Rick Downs
○ (51) - AS9104-1 AQMS Scheme Requirements	Mike Roberts
○ (65) - AS9104-2 AQMS Oversight	Tim Lee
○ (66) - AS9104-3 AQMS Auditor Requirements	Rick Downs
– RMC Report	
• RMC Summary Report	Tim Lee
– Adjourn @ 5:00pm	
Thursday – March 12, 2009	
8:00 - 12:00 (Cascade Ballroom)	AAQG Main Meeting
– Welcome & Opening Remarks	Rich Vinton
– Improvement Strategies	Rich Vinton
• Requirements	Alan Daniels
○ 9100 QMS Requirements	Alan Daniels
○ 9110 QMS Requirements	Jeff Wood
○ 9120 QMS Requirements	Alan Daniels
○ (60) - AS9115 Software QMS Requirements	Michelle Pierce
○ (61) - AS9101 Update	Tony Marino

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• Product & Supply Chain Improvement	Susan Armstrong Larry Weng
○ Supply Chain Management Handbook	Susan Armstrong Larry Weng
○ (59) - AS9016 - Change Management Within the Supply Chain	Scott Peterson
○ (63) - AS9017 - Critical Safety Items Standard	Michele Gagne
○ (64) - ARP9136 - Root Cause Analysis and Problem Solving	Susan Armstrong
• AS9003 Proposal	Larry Patzman
– Break @ 10:00am	
– Industry Reports	
• Civil	Cathy Cope
• Space	Larry Patzman
• Defense	Michael Hayward
• Trade Associations	Scott Collinge
• MRO	Scott Peterson
– Decision Voting	Sidney Vianna
– Action Item Review	Sidney Vianna
– General Discussion	
• Next Americas Hosted IAQG meeting	Scott Collinge
• Next IAQG/AAQG/RMC meeting(s) information	Rich Vinton
• Open Forum	Rich Vinton
• Meeting feedback	Rich Vinton
– Adjourn 12:00 Noon	Colin Clarke

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Member Attendance / Proxies

Voting Member	Company	P = Present in Person R = Represented via Proxy A = Absent with No Proxy
Armstrong, Susan	UTC	
Clarke, Colin	Bombardier	
Collinge, Scott	Honeywell	
Day, David	GEAviation	
Flaharty, Robert	Spirit AeroSystems	
French, Doug	Vought	R- Will Tate
Hayward, Michael	NG	
Heffernan, Kristy	Boeing	
Jones, Phil	ATK	
Leao, Eduardo	Embraer	
Mangual, Jesse	Textron	
Neal, Susie	Goodrich	
Pickard, Neil	RRNA	
Pierce, Michelle	LMCO	
Ray, Elizabeth	Rockwell-Collins	R - Dave Trucksis
Schmiege, Bill	Parker	
Trucksis, Dave	Gulfstream	
Vinton, Rich	Raytheon	