

# Meeting Notice

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Topic: Supply Chain Management  
Date/time: Tuesday December 12, 7:30-9:00 am  
Location: **AIM Aerospace**  
705 SW 7<sup>th</sup> Street – Renton, WA

## Purpose

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To review the requirements for the management and control of external providers (suppliers) and gain a better understanding of how to apply the requirements

## Agenda

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- Introductions
  1. Review rules for open discussion.
  2. Discussion of topics of interest to be reviewed.
  3. How can you ensure that the suppliers apply appropriate controls to their direct and sub-tier suppliers to ensure that requirements are met? (8.4.1 ¶5)
  4. Will the requirement to have a supplier implement a quality management system cause the supplier to change anything that they are currently doing? (8.4.3k1)
  5. Can counterfeit parts be sent back to the supplier? (8.4.3k4)
  6. What method could be used to communicate the company's requirement for the supplier's interactions with the company? (8.4.3d)
  7. Does the requirement to communicate to the supplier regarding design and development control only apply if the company has design authority? (8.4.3h)
  8. Can PO or Quality Notes be used to require the supplier to ensure that their employees are aware of the importance of ethical behavior? (8.4.3m3)
  9. What type of controls must a company apply to ensure that raw material is not counterfeit? (8.4.3k4)
  10. If the customer has not identified a part as a "critical item" is the company required to determine that the raw material they are using is to be used to produce a part that has significant operational risk? (8.4.2 ¶7)
  11. When the customer identifies a key characteristic on a part does that identify the part as a "critical item" and therefore require validation of the accuracy of the test reports? (8.4.2 ¶7)
  12. What are some topics that should be included in ongoing meetings?
- Adjournment

